



**REPUBLIC OF KENYA**  
**MINISTRY OF INVESTMENTS, TRADE AND INDUSTRY**  
**STATE DEPARTMENT FOR TRADE**

***Office of the Principal Secretary***

**CALL FOR APPLICATIONS FOR TWO (2) PROFESSIONAL POSITIONS**

The Common Market for Eastern and Southern Africa (COMESA) is a Regional Economic Community comprising of 21 African States, whose vision is to be a fully integrated economic community that is prosperous, internationally competitive, and ready to merge into the African Economic Community. In order to realize its vision and objectives, COMESA has also established several semi-autonomous institutions based in different Member States to support integration agenda, one of which is COMESA Federation of Women in Business (COMFWB) which is based in Lilongwe, Malawi.

COMFWB is mandated to champion the improvement of the economic conditions of women in the Member States, in order to achieve their full equal participation in their national economies. In this regard, COMFWB intends to recruit two (2) Professional Staff.

Pursuant to Rule 13 (1) of COMFWB Staff Rules and Regulations (August, 2020), applications are invited from suitably qualified and experienced professionals from Member States for the following posts:

<b>S/NO</b>	<b>NAME OF VACANT POSTS</b>	<b>GRADE</b>	<b>NO. OF POSTS</b>
1.	Resources Mobilization Officer	P2	1
2.	Digital Communications Officer	P1	1

For further information, interested and qualified persons are requested to access a detailed advert and **COMESA APPLICATION FORM** at the websites:

<http://www.comesa.int/> and <http://www.comfwb.org>

Note:

- You **MUST** use the official COMESA application format to make your applications;
- Applications submitted directly to the Commission will **not** be considered; and
- The application form accompanied by certified copies of educational testimonials must be submitted **both** electronically through email and also in hard copy.

The Completed COMESA application form, together with copies of the certified certificates and other testimonials should reach:

THE PRINCIPAL SECRETARY  
MINISTRY OF INVESTMENTS, TRADE AND INDUSTRY  
STATE DEPARTMENT FOR TRADE  
P. O Box 30430- 00100  
NAIROBI  
EMAIL: [sadhrm2014@yahoo.com](mailto:sadhrm2014@yahoo.com)

**OR**

Hand delivery to Telposta Towers, Kenyatta Avenue, 14<sup>th</sup> floor, HRM Registry, on or before **3<sup>rd</sup> April, 2023** at **5. 00 p.m.**

**EVANS M. ACHOKI, EBS**  
**FOR: PRINCIPAL SECRETARY**