



REPUBLIC OF KENYA

**MINISTRY OF INDUSTRIALIZATION TRADE AND ENTERPRISE
DEVELOPMENT**

STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT

P.O BOX 30430-00100

NAIROBI.

**TENDER FOR DISPOSAL OF ASSORTED OBSOLETE FURNITURE ITEMS,
ICT EQUIPMENT, AND MOTOR VEHICLES.**

TENDER NO: MOITED/SDT/&ED/003/2021-2022

ISSUING DATE: 17TH MAY 2022

CLOSING DATE: 31st MAY 2022

CLOSING TIME 10:00AM

MAY 2022.

*ALL TENDERERS ARE ADVISED TO READ CAREFULLY THIS TENDER
DOCUMENT IN ITS ENTIRETY BEFORE MAKING ANY BID.*

INVITATION TO TENDER	1
SECTION 1 - INSTRUCTIONS TO TENDERERS	1
1.0 Eligible Tenderers	1
2.0 Cost of Tendering	1
3.0 The Tender Document	1
4.0 Clarification of Documents	1
5.0 Amendment of Documents	2
6.0 Tender Prices and Currencies	2
7.0 Tender deposit	2
8.0 Validity of Tenders	2
9.0 Viewing of Tender Items	2
10.0 Sealing and Marking of Tenders	3
11.0 Deadline for Submission of Tenders	3
12.0 Modification of tenders	3
13.0 Withdrawals and tenders	3
14.0 Opening of Tenders	3
15.0 Clarification of tenders	4
16.0 Evaluation and Comparison of Tenders	4
17.0 Award Criteria	4
18.0 Notification of Award	4
19.0 Contacting the Procuring Entity	4
SECTION II - SCHEDULE OF ITEMS AND PRICES	5
SECTION III - CONDITIONS OF TENDER	6
SECTION IV -STANDARD FORMS	7
Notes on Standard Forms	7
1. Form of Tender	8
SCHEDULE OF ITEMS AND PRICES	8
Confidential Business Questionnaire Form	8
Part 1 – General	9
Part 2 (a) – Sole Proprietor or Individual	9
Part 2 (b) Partnership	9
Part 2 (c) – Registered Company (Private or Public)	9
Tender deposit commitment Declaration Form	10
2. LETTER OF NOTIFICATION OF AWARD	14
OFFERED ITEMS AND PRICES	14
3. COPY OF THE LETTER OF NOTIFICATION OF AWARD	15
OFFERED ITEMS AND PRICES	15

SECTION 1 - INVITATION TO TENDER

TENDER REF NO: MOITED/SDT & ED/003/2021-2022.

TENDER NAME: DISPOSAL OF ASSORTED OBSOLETE FURNITURE ITEMS, ICT EQUIPMENT, AND MOTOR VEHICLES.

1. The STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT invites sealed tenders from eligible candidates for *Disposal of Assorted Obsolete Furniture Items, ICT Equipment, motor vehicles*.
2. Interested eligible candidates may obtain further information at the address provided below. Items will be sold as they are, without any encumbrances.
3. Interested tenderers may inspect the goods to be sold during office hours *0900 to 1500 hours* at the address given below.
4. A complete set of tender documents may be obtained from the ministry of industrialization website www.trade.go.ke or on public tenders' portal at www.tender.go.ke by interested candidates upon payment of non-refundable fees of *Kshs. 1,000* per document in the form cash or banker's cheque payable to the ministry of industrialization and trade. Bidders who download the document from the said websites are required to immediately email their names and contact details (cell phone number, email address and name) to ps@trade.go.ke for records and communication of any tender clarifications and addenda.
5. Tenderers will be required to pay in advance a fundable deposit as indicated in the Appendix to Instructions to tenderers.
6. Completed tenders must be delivered to the address below on or before **MAY 31ST 2022 at 10:00am** Electronic Tenders **will not** be permitted.
7. Prices quoted should be net, **must be** in Kenya Shillings and shall remain valid for 90 days from the closing date of the tender.
8. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
9. Late tenders will be rejected.
10. The addresses referred to above are:

A. Address for obtaining further information, and for inspecting the goods to be sold.

MINISTRY OF INDUSTRIALIZATION TRADE AND ENTERPRISE DEVELOPMENT
STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT
P.O BOX 30430-00100

NAIROBI

B. Address for Submission of Tenders.

MINISTRY OF INDUSTRIALIZATION TRADE AND ENTERPRISE DEVELOPMENT
STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT
P.O BOX 30430-00100
NAIROBI

C. Address for Opening of Tenders.

- **Address:** Kenyatta Avenue, Telposta Towers, 18th Floor
- **Phone:** Telephone: +254202242829
- **Email:** ps.trade@trade.go.ke
- **Email:** psfortrade@gmail.com
- **Complaints:** complaints@trade.go.ke

SECTION II - INSTRUCTIONS TO TENDERERS

1 Eligible Tenderers

- 1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.
- 1.2 Tenderers shall be under a declaration of in eligibility for corrupt or fraudulent practices
- 1.3 The Procuring Entity's employees, committee members, board members and their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act.
- 1.4 A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a valid tax compliance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

2. Cost of Tendering

- 2.1 The tenderer shall bear **all costs** associated with the preparation and submission of its tender, and the Procuring Entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.2 The price to be charged for the tender document shall be Kshs. 1,000/= if obtained from ministry of trade offices and free for download.
- 2.3 The Procuring Entity shall allow the tenderer to review the tender document and the goods to be sold free of charge before purchase.

3. The Tender Document

- 3.1 The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.
 - i) Invitation to tender,
 - ii) Instructions to tenderers,
 - iii) Schedule of items and prices,
 - iv) Conditions of Tender,
 - v) Form of tender,
 - vi) Confidential Business Questionnaire Form,
 - vii) Tender Commitment Declaration Form.
- 2.1 The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to meet all the requirements of the tender will beat the tenderer's risk and may result in the rejection of its tender.

4 Clarification of Documents

- 4.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring Entity in writing or by post at the entity's address indicated in the Invitation for tenders. The Procuring Entity will respond in writing to any request for clarification of the tender documents, which it receives not later than thirty (30) days prior to the deadline for the submission of tenders, prescribed by the Procuring Entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.
- 4.2 Clarification of tenders shall be requested by the tenderer to be received by the Procuring Entity not later than 3 days prior to the deadline for submission of tenders.

4.3 The Procuring Entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

5 Amendment of Documents

- 5.1 At any time prior to the deadline for submission of tenders, the Procuring Entity, may for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, modify the tender documents by amendment
- 5.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.
- 5.3 In order to allow prospective tenderers reasonable time in which to take the amendment in to account in preparing their tenders, the Procuring Entity, at its discretion, may extend the deadline for the submission of tenders.

6 Tender Prices and Currencies

- 6.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the items it proposes to purchase under the contract.
- 6.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non- responsive and will be rejected.
- 6.3 The Price quoted shall be in Kenya Shillings.

7 Tender deposit

- 7.1 The tenderer shall put a deposit as **2.7.1 Tender security** to the Bank account indicated in Instructions to Tenderer.
- 7.2 Failure to put the required deposit for any item tendered for will lead to disqualification of the tender for the item.
- 7.3 Unsuccessful Tenderer's tender deposit will be discharged or returned as promptly as possible but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the Procuring Entity.
- 7.4 The successful Tenderer's tender deposit will be credited to his tender price so that it forms part of the amount of the tender and the tender will be required to pay the tender price less the deposit security.
- 7.5 The tender deposit shall be forfeited:
 - a) If a tenderer withdraws its tender during the period of tender validity specified by the Procuring Entity.
 - b) In the case of a successful tenderer, if the tenderer fails to pay the balance of the tender price.

8. Validity of Tenders

7.6 Tenders shall remain valid for 90 days or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the Procuring Entity, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.

7.7 In exceptional circumstances, the Procuring Entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

9. Viewing of Tender Items

Prospective bidders are advised to view the items, stores/equipment in liaison with the Council between 23rd may 2022 and 27th may 2022, 10:00 am to 4:00pm before they bid for each lot. This will enable them to arrive at the most reasonable and competitive tenders. Tenders are based on "AS WHERE IT IS AND THE CONDITION IT IS IN" and the conditions the items are not guaranteed or warranted by the seller.

10. Sealing and Marking of Tenders

- 10.1 The tenderer shall seal the tender and mark it with the number and name of the tender and “DO NOT OPEN BEFORE 31ST MAY 2022 at 10:00am

11. Deadline for Submission of Tenders

- 11.1 Tenders must be received by the Procuring Entity at the address specified not later than MAY 31ST 2022 at 10:00am.

11.2 The Procuring Entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.in which case all rights and obligations of the Procuring Entity and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

12. Modification of tenders

- 12.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

12.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.9.1. A withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders.

12.2 No tender may be modified after the deadline for submission of tenders

13 Withdrawals and tenders

- 13.1 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderer's forfeiture of its tender deposit, pursuant to paragraph 2.7.5

14 Opening of Tenders

- 14.1 The Procuring Entity will open all tenders in the presence of tenderers' representatives who choose to attend on Tuesday 31st May 2022 and in the location specified in the invitation to tender. The tenderers or representatives who are present shall sign a register evidencing their attendance.

14.2 The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring Entity, at its discretion, may consider appropriate, will be announced at the opening.

14.3 The Procuring Entity will prepare minutes of the tender opening.

15 Clarification of tenders

15.1 To assist in the examination, evaluation and comparison of tenders the Procuring Entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

15.3 Any effort by the tenderer to influence the Procuring Entity in the Procuring Entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

16 Evaluation and Comparison of Tenders

16.1 The Procuring Entity will examine the tenders to determine whether they are complete, whether the tenderer has fulfilled the eligibility criteria, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination a tender that will be determined to be substantially non-responsive, will be rejected by the Procuring Entity.

16.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

- a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.
- b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive .and
- c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.

16.3 The Procuring Entity will evaluate and compare the tenders, which have been determined to be substantially responsive.

16.4 The tender evaluation committee shall evaluate the tender within 30 days of the validity period from the date of opening the tender.

17 Award Criteria

17.1 The Procuring Entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the highest tendered price, subject to the reserve price.

18 Notification of Intention to enter into a Contract/Notification of Award

18.3 Prior to the expiration of the period of tender validity, the Procuring Entity will notify the successful tenderer in writing that its tender has been accepted.

18.4 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

18 Canvassing/Contacting the Procuring Entity

18.1 No tenderer shall contact the Procuring Entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

18.2 Any effort by a tenderer to influence the Procuring Entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer's tender.

Appendix to Instructions to tenderers.

Notes on the appendix to the Instructions to Tenderers.

1. The Appendix to Instructions to tenderers is intended to assist the Scheme in providing specific information in relation to the corresponding clauses in the instructions to tenderers included in Section II and the appendix has to be prepared for each specific tender.

Instructions to Tenderers Reference	Particulars of appendix to Instructions to tenderers
2.1.1 Eligible tenders	Open to all tenderers who meet the requirements as indicated in the tender documents and in accordance to Public Procurement and Asset Disposal Act, 2015 and Public Procurement & Disposal Regulations, 2020 and any amendments thereafter.
2.2.2 Cost of tender	The cost of the tender documents shall be Kshs1000.00 per set of the tender document when issued from our office and download for free.
2.7.1 Tender security	Bidders MUST pay a refundable commitment fee of Kshs. 5,000, this MUST be paid through cash to the Cash office for the State Department located on the 16th Floor Teleposta Tower
2.8.1 Validity of tenders	The tender validity is 90 days from the date of submission
2.9 Viewing of Tender Items	The viewing of the items will be at; a) Department of Weights & Measures Weights & Measures Building, South C Popo Road, Off Mombasa Road P.O.Box,30430-00100 Nairobi, Kenya.
2.11 Deadline for Submission of Tenders	The day of submission of the tenders is MAY 31 ST JUNE 2022 at 11:pm (bids to be dropped at our tender box located at 17th floor Teleposta towers.
2.13 Opening of tenders	MAY 31 ST 2022 at 11.00 am at our 18 th Floor Boardroom
2.15 Evaluation criteria	The following will form part of evaluation criteria and MUST be submitted: a) KRA PIN Number of tenderers b) Validity of tender of 90 days c) Filled confidential business questionnaire form attached as applicable (to be filled by individual

	<p>/ institution)</p> <ul style="list-style-type: none"> d) Attach copies of National ID e) Completed and signed form of tender together with price schedule signed and stamped f) Anti-corruption declaration pledge form g) Original bank deposit slip (tender security) for items selected. <p>Tenderers that shall be found not to have met the requirements in the above areas shall be non-responsive and rejected.</p> <p>The successful tender will be the one that is compliant to the above conditions and has quoted the highest price subject to reserve price.</p> <p>In case two or more tenderers tie, the ministry will invite those tenderers to come and ballot to determine the winner.</p>
--	--

SECTION III - SCHEDULE OF ASSORTED FURNITURE ITEMS AND ICT

SCHEDULE OF ITEMS AND PRICES			
CATEGORY: ICT ITEMS			
NO	DESCRIPTION	QUANTITY	RESERVED PRICE
LOT NO.1			
1	Computer CPU9 (STORE1B)	29	1000 each
2	Computer keyboard	9	3000
3	Computer laptop	2	500
4	CPU	1	2000
5	CPU SAT7059768	1	1000
6	Disk storage	7	500
7	HP LASERJET 3005	2	2000 Each
8	HP LASSER JET P3005DN	1	2000
9	HP PRINTER LASERJET	1	2000
10	Premium monitor filter	22	
11	Printer LaserJet 815	1	2000
12	Projector screen	1	
13	Scanner	2	6000
14	Server box	1	
15	Sharp Printer copier	1	
16	Solar battery	1	
17	Switch ethernet	3	500
18	Telephone headset	2	2000 EACH
19	Typewriter	1	
20	AMIGO PAPERSHREDDER 22S	1	1000
21	APC UPS	1	500
22	APC UPS	1	500
23	APC UPS	1	500
24	APC UPS	1	500
25	APC UPS	1	500
26	APC UPS	2	500
27	APC UPS	2	500 Each
28	APC UPS	5	500 Each
29	APC UPS	5	500 Each
30	APC UPS	6	500 Each
31	APC UPS	1	500

32	APC UPS	1	500
33	APC UPS	7	500 Each
34	APC UPS	10	100 EACH
35	ATLAS SHRENDER	1	1000
36	Binding machine	1	1000
37	BINDING MACHINE	133	100 Each
38	BPL PHONE	1	100
39	BPL TELEPHONE	1	100
40	BPL TELEPHONE	1	100
41	BPL TELEPHONE	1	100
42	BPL TELEPHONE	1	100
43	BROTHER TYPEWRITTER	1	500
44	CASIO CALCULATOR	1	100
45	CASIO CALULATOR	1	100
46	COMPAC CPQU	1	1000
47	COMPAQ CPU	1	1000
48	COMPAQ CPU	1	1000
49	COMPAQ CPU	1	1000
50	COMPAQ KEYBOARD	2	100 EACH
51	COMPAQ MONITOR	1	500
52	COMPAQ MONITOR	1	500
53	COMPAQ MONITOR	1	500
54	COMPAQ MONITOR	1	500
55	COMPAQ MONITOR	1	500
56	COMPAQ MONITOR	1	500
57	COMPAQ MONITOR	1	500
58	COPIER BROTHER MF8880DN	1	2000
59	COPIER KYOCERA KM 2020	3	200Each
60	COPIER PANASONIC 4530	1	5000
61	CPU	1	500
62	CPU	1	1000
63	CPU DEL	1	1000
64	CPU DEL	3	1000 EACH
65	CPU DELL	1	1000
66	CPU GATEWAY GPB	1	1000
67	CPU HP	1	1000
68	CPU HP	1	1000
69	CPU HP	1	1000
70	CPU HP	1	1000
71	CPU HP	3	1000 Each

72	CPU HP	18	1000 EACH
73	CPU IBM	1	1000
74	CPU LENOVO	1	1000
75	CPU LENOVO	1	1000
76	CPU LENOVO	3	1000 EACH
77	CPU MONITOR	1	500
78	CPU Olivette M3000DT555	1	500
79	CPU SAT7059762	1	1000
80	CURSOR UPS	1	500
81	CURSOR UPS	1	500
82	DEL CPU	1	1000
83	DELL CPU	1	500
84	DELL CPU	1	500
85	DELL CPU	1	500
86	DELL CPU	1	1000
87	DELL CPU	1	1000
88	DELL CPU	1	1000
89	DELL CPU	1	1000
90	DELL CPU	1	1000
91	DELL CPU	1	1000
92	DELL CPU	1	1000
93	DELL CPU	10	1000 EACH
94	DELL CPU BMR3GBX	1	1000
95	DELL KEYBOARD	1	100
96	DELL KEYBOARD	1	100
97	DELL KEYBOARD	2	200 EACH
98	DELL KEYBOARDS	1	100
99	DELL LAPTOP	1	1000
100	DELL LAPTOP	1	500
101	DELL MONITOR	1	500
102	DELL MONITOR	1	500
103	DELL MONITOR	1	500
104	DELL MONITOR	1	500
105	DELL MONITOR	1	500
106	DELL MONITOR	1	500
107	DELL MONITOR	1	500
108	DELL MONITOR	3	100 EACH
109	DELL MONITOR	1	500
110	Desktop Computer- Monitor. (STORE 1B)	26	500 Each
111	Ecm UPS	1	500

112	EPSON DFX8000	1	500
113	EPSON LX 300 COLOR PRINTER	10	500 Each
114	FAX	1	500
115	Fax film IBM	43	500 EACH
116	Fax machine KX-FL612	2	200 EACH
117	FAX MACHINE PANASONIC	1	200
118	FAX MACHINE PANSONIC	1	200
119	FAX MACHINE PASASONIC	5	200 EACH
120	FELOWES SHRENDER	1	500
121	GATEWAY CPU	1	1000
122	GF459PG03(PHOTOCOPIER)	1	500
123	GLOMARKS SPEAKERS	1	200
124	Head telephone	1	100
125	HP 3005 PRINTER	1	2000
126	HP C4085A PRINTER	1	30,000
127	HP CANON	1	500
128	HP COLOR LASERJET 3700	1	1000
129	HP COMPACT CPU	1	500
130	HP CPU	1	1000
131	HP CPU	1	1000
132	HP CPU	1	1000
133	HP CPU	1	1000
134	HP CPU	1	1000
135	HP CPU	1	1000
136	HP CPU	1	1000
137	HP CPU	1	2000
138	HP CPU	2	1000 EACH
139	HP CPU	1	1000
140	HP CPU	1	1000
141	HP CPU	1	1000
142	HP CPU	1	1000
143	HP CPU	1	2000
144	HP CPU CZC8233DL2	1	2000
145	HP CPU CZC95126GV	10	1000 EACH
146	HP DELL	1	2000
147	HP DESKJET F2483 SCANNER	1	100
148	HP KEYBOARD	1	100
149	HP KEYBOARD	1	100
150	HP KEYBOARD	1	100
151	HP KEYBOARD	1	100

152	HP KEYBOARD	1	100
153	HP KEYBOARD	3	100 EACH
154	HP KEYBOARD	1	100
155	HP KEYBOARD	2	100 EACH
156	HP KEYBOARD	1	2000
157	HP LASER 2420	1	2000
158	HP LASER JET	1	2000
159	HP LASER JET	3	2000 EACH
160	HP LASER JET	1	1000
161	HP LASER JET	3	1000 EACH
162	HP LASER JET 2055	1	2000
163	HP LASER JET P3015	1	2000
164	HP LASERJET	1	1000
165	HP LASERJET 1200 PRINTER	1	2000
166	HP LASERJET 1320	1	2000
167	HP LASERJET 2200D	3	2000 Each
168	HP LASERJET 2420	2	2000 Each
169	HP LASERJET 2420D	1	2000
170	HP LASERJET 2600	1	2000
171	HP LASERJET 2605DN	2	2000 EACH
172	HP LaserJet 3005DN	1	30,000
173	HP LASERJET 3005DN PRINTER	10	2000 Each
174	HP LASERJET 3005P	1	1000
175	HP LASERJET 4100/4200	1	1000
176	HP LASERJET 4250 den	1	1000
177	HP LASERJET 4250DTN PRINTER	1	1000
178	HP LASERJET 7400 SCANNER	1	25,000
179	Hp LaserJet color 3800DN	1	2000
180	HP LaserJet color printer	1	2000
181	HP LASERJET CP2025	1	2000
182	HP LASERJET M2727 SCANNER COPIER	1	2000
183	HP LASERJET P3005	1	2000
184	HP LASERJET P3005d	1	2000
185	HP LASERJET P3005d PRINTER	1	2000
186	HP LASERJET P3005dn	1	2000
187	HP LASERJET P3005dN	3	2000 Each
188	HP LASERJET P300SD	1	1000
189	HP LASERJET P300SDN	1	2000
190	HP LASERJET P3015	1	2000

191	HP LASERJET PRINTER	1	2000
192	HP LASERJET PRINTER 1100	1	2000
193	HP LASERJET PRINTER 1200	1	2000
194	HP LASERJET PRINTER 1300	1	500
195	HP LASERJET PRINTER P3005D	1	2000
196	HP LASERJET 2420 PRINTER	1	2000
197	HP LASERJET 4100N	1	2000
198	HP LASERJET CP2025	1	2000
199	HP LJ 2420	1	2000
200	HP LJ1320	1	500
201	HP MONITOR	1	500
202	HP MONITOR	1	500
203	HP MONITOR	1	500
204	HP MONITOR	1	500
205	HP MONITOR	1	500
206	HP MONITOR	1	500
207	HP MONITOR	1	500
208	HP MONITOR	1	500
209	HP MONITOR	2	500 EACH
210	HP MONITOR	3	500 EACH
211	HP MONITOR	4	500 EACH
212	HP MONITOR	4	1000 EACH
213	HP MONITOR	10	500 EACH
214	HP MONITOR	1	500
215	HP MONITOR 1530	1	500
216	HP MONITOR 7500	1	500
217	HP OFFICEJET PRINTER K80	5	1000 EACH
218	HP PRINTER	1	2000
219	HP PRINTER CNKIF11938	1	2000
220	HP PRINTER COPIER M2727	2	2000 EACH
221	HP PRINTER LASER JET	1	1000
222	HP SCAN JET 5690	1	500
223	HP SCANAJET	1	500
224	HP SCANJET	1	1000
225	HP SCANJET	1	2000
226	HP SCANNER (LASERJET) 5300	1	200
227	HP SCANNER SCANJET 3400	1	1000
228	HPU CPU	1	500
229	IBM MONITOR	1	2000
230	JET 5590 SCANNER HP	1	500

231	KELONG UPS	1	500
232	KELONG UPS	1	500
233	KEYBOARD	1	100
234	KEYBOARD COMPATIBLE	1	100
235	KEYBOARD DELL	1	100
236	KEYBOARD HP	1	100
237	KEYBOARD HP	1	100
238	Keyboard IBM	10	100 EACH
239	KEYBOARDS	6	100 Each
240	KEYBOARDS HP	1	500
241	KEYLONG UPS	1	10000
242	KYOCERA	1	10000
243	KYOCERA KM-2020 PHOTOCOPIER	1	10000
244	KYOCERA KM3050 PRINTER	1	7000
245	KYOCERA PRINTER/PHOTOCOPIER	1	1000
246	LAPTOP HP	1	2000
247	LASER HP	1	2000
248	LASERJET 5200 dtn HP	1	2000
249	LASERJET PRINTER 4100	1	2000
250	LASERJET PRINTER 4100	1	500
251	LENOVO MONITOR	1	500
252	LEXMAK PRINTER	1	2000
253	LEXMARK	1	500
254	LEXMARK PRINTER	1	2000
255	LEXMARK PRINTER	4	2000 Each
256	LEXMARK TYPEWRITTER	1	500
257	LEXMAX	1	500
258	LEXMAX	1	2000
259	MERIDIAN PHONE	1	100
260	MERIDIAN PHONES	6	100 Each
261	MERIDIAN TELEPHONE	1	100
262	MERIDIAN TELEPHONE	1	100
263	MERIDIAN TELEPHONE	1	100
264	MERIDIAN TELEPHONE	1	100
265	MONITOR	2	500 Each
266	MONITOR	1	500 Each
267	Monitor	1	500
268	MONITOR DELL	1	500
269	MONITOR DELL	2	500 EACH
270	MONITOR HPL	1	500

271	MONITOR LENOVO	3	500 EACH
272	Monitor Olivetti s/no. 7521261	1	500
273	NOTEL TELEPHONE	1	100
274	OFFICE TELEPHONE	3	100 Each
275	OLIVETI CPU	1	1000
276	OLIVETI MONITOR	1	500
277	OLIVETI MONITOR	1	500
278	OPERATOR CONSOLE	2	500 EACH
279	OPERATOR CONSOLE	2	500 EACH
280	PABX POWER BACK UP	2	500 EACH
281	PABX SYSTEM	1	1000
282	PANASONIC FAX 2025	1	2000
283	PANASONIC FAX MACHINE	1	200
284	PANASONIC FAX MACHINE	1	2000
285	PANASONIC FAX MULTIFUNCTIONAL	1	2000
286	PANASONIC MULTIFUNCTIONAL KFXLB 802	1	2000
287	PANASONIC PHONE	1	100
288	PANASONIC PHONE	1	100
289	PANASONIC PHONE	1	100
290	PANASONIC PHONE	1	100
291	PANASONIC PHONE	1	100
292	PANASONIC PHONE	1	100
293	PANASONIC PHONE	1	100
294	PANASONIC PHONE	1	100
295	PANASONIC PHONE	2	100 EACH
296	PANASONIC PHONE	4	100 EACH
297	PANASONIC PHONE	1	100
298	PANASONIC PHONE	1	100 Each
299	PANASONIC PHONES	6	100 Each
300	PANASONIC TELEOHONE	5	100 Each
301	PANASONIC TELEPHONE	1	100
302	PANASONIC TELEPHONE	1	100
303	PANASONIC TELEPHONE	1	100
304	PANASONIC TELEPHONE	1	1000
305	PANASONIC TELEPHONE	2	100 EACH
306	PANASONIC TELEPHONE	2	100 EACH
307	PANASONIC TELEPHONE	2	100 Each
308	PANASONIC TELEPHONE	2	100 Each
309	PANASONIC TELEPHONE	2	100 Each

310	PANASONIC TELEPHONE	3	100 EACH
311	PANASONIC TELEPHONE	7	100 Each
312	PANASONIC TELEPHONE	1	100
313	PANASONIC TELEPHONE	2	100 Each
314	PANASONIC TELEPHONE	4	100 Each
315	PAPER PUNCH	1	100
316	PAPER SHRENDER	1	500
317	PAPER SHRENDER	3	500 EACH
318	Photocopier Ricon Aficio 1027	1	5000
319	PHOTOCOPY KYOCERA KM 3040	1	7000
320	PHOTOPIER KYOCERA KM 2560	1	5000
321	PIFCO FAN	1	500
322	PRINTER	1	2000
323	PRINTER (LASER JET)	1	2000
324	Printer Dell 1110	1	500
325	Printer hp cnfw71p50y	1	1000
326	Printer hp cnkjr74029	1	1000
327	PRINTER HP LASERJET 2500	1	2000
328	PRINTER HP LASSER JET 2025	1	2000
329	PRINTER HP P3005DN	1	2000
330	PRINTER KYOCERA	1	7000
331	PRINTER LASER JET	3	2000 EACH
332	PRINTER LASER JET	1	2000
333	PRINTER LASERJET 5	1	2000
334	PRINTER LASERJET P3005D	1	2000
335	PRINTER LESERJET	1	2000
336	PRINTER LEXMAX	1	2000
337	PRINTER MBM	1	2000
338	PRINTER -NASHUATEC 3718	1	2000
339	PRINTER PANASONIC KX- P1080i	2	3000 EACH
340	PRINTER SCANNER EPSON	1	500
341	RAMTOMS AIR CONDITIONER	1	5000
342	REXEL SHREDDER P180CD	1	1000
343	REXEL SHRENDER	1	500
344	ROUTER HPTLINK WIRELESS	1	1000
345	SANYO FAN	1	500
346	SCANJET 5590	1	1000
347	SCANNER	1	1000
348	SCIENTIFIC CALCULATER	1	100
349	SERVER	3	10,000 Each

350	SERVER IBM	1	10,000
351	SHARP FAX MACHINE	1	200
352	SHREDDER ATLAS	1	500
353	Shredder personal 10225	1	500
354	Shredder-fellows	1	500
355	SIDE STAND	1	500
356	SIEMENS PHONE	1	100
357	SOFT KEYBOARD	1	100
358	SONTY TV	1	500
359	SONY DVD WITH A REMOTE AND A SPEAKER	1	2000
360	Sony projector	1	15,000
361	SONY SPEAKER SYSTEM	1	200
362	SONY TV	1	500
363	SONY TV	1	500
364	TELEPHONE HEAD	1	100
365	TELEPHONE HEADS	1	3000
366	TELEPHONE HEADS	3	100
367	Telephone headset	17	100 Each
368	TELEPHONE NORTEL	1	100
369	TELEPHONE PANASONIC	1	100
370	TRIPPLE LITE UPS	1	500
371	TRIPPLE LITE UPS	1	500
372	TV cards	9	100 EACH
373	TYPE WRITER	1	100
374	TYPE WRITER	1	500
375	TYPE WRITER	2	500 EACH
376	TYPE WRITER EPSON	1	500
377	TYPE WRITER EPSON	2	500 EACH
378	TYPE WRITER IBEM	1	1000
379	UNITY PHONE	1	100
380	UPS	1	500
381	UPS	1	500
382	UPS	10	1000 Each
383	UPS	1	500
384	UPS	1	500
385	UPS 550VA	1	500
386	UPS APC	1	500
387	UPS APC	1	500
388	UPS APC	1	500

389	UPS APC	1	500
390	UPS APC	1	500
391	UPS APC	1	500
392	UPS APC	1	500
393	UPS APC	1	500
394	UPS APC	1	500
395	UPS APC	1	500
396	UPS APC	1	500
397	UPS APC	1	500
398	UPS APC	1	500
399	UPS APC	1	500
400	UPS APC	1	500
401	UPS APC	1	500
402	UPS APC	1	500
403	UPS APC	1	500
404	UPS APC	1	500 EACH
405	UPS APC	2	500 EACH
406	UPS APC	2	500 EACH
407	UPS APC	3	500 EACH
408	UPS APC	3	500 EACH
409	UPS APC	8	500 EACH
410	UPS APC SMART	1	500
411	UPS APS	1	500
412	UPS APS	3	500 EACH
413	UPS APS	1	500
414	Ups battery jb0835007936	1	500
415	UPS CURSOR	1	500
416	UPS DCM	1	500
417	UPS KELONG	1	500
418	UPS KELONG	1	500
419	UPS(APC)	1	500
	CATEGORY: FURNITURE		
	NO	QUANTITY	RESERVED PRICE
	LOT NO.2		
1	ASSORTED CHAIRS LECTURER 1	Numerous	150,000
	LOT NO.3		

1	ASSORTED SEAT & ACCESSORIES LECTURER2	Numerous	50,000
LOT NO.4			
1	ASSORTED FURNITURE LECTURE 4	Numerous	20,000
LOT NO.5			
1	WOODEN COUNTER	1	3,000
LOT NO.6			
1	ASSORTED FURNITURE &ELECTRONIC ACCESSORIES (mabati store1)	Numerous	25,000
LOT NO.7			
1	ASSORTED FURNITURE(mabati store2)	Numerous	30,000
LOT NO. 8			
1	ASSORTED FURNITURE(mabati store3)	Numerous	30,000
LOT NO.9			
1	ASSORTED FURNITURE(mabati store4)	Numerous	15,000
LOT NO. 10			
1	ASSORTED FURNITURE(mabati store5)	Numerous	6,000
LOT NO. 11			
1	5-seater sofa	1	
2	Coat hanger	1	500
3	Coat hanger	1	
4	Coffee table	1	
5	Executive desk	1	2000
6	Low back chair	1	2000
7	Steel filing cabinet	1	
8	Steel filing cabinet	1	
9	Steel filing cabinet drawer.	1	100
10	Visitor chair	2	500 EACH
11	Wall clock. (KBT).	1	500
12	ARM CHAIR	2	500 EACH
13	ARM CHAIR	2	500 EACH
14	ARM CHAIR	2	1000 EACH
15	ARM CHAIR	3	500 EACH
16	ARM CHAIR	4	1000 Each
17	ARM CHAIR	1	500
18	ARMCHAIR	2	100
19	BOARD ROOM CHAIR	3	1000

20	COAT HANGER	1	100
21	COAT HANGER	1	100
22	COAT HANGER	1	100
23	COAT HANGER	1	100
24	COAT HANGER	2	100 EACH
25	COAT HUNGER	3	100 Each
26	EXECUTIVE ARM CHAIR	2	2000 EACH
27	EXECUTIVE CHAIR	1	2000
28	EXECUTIVE CHAIRS	2	2000 EACH
29	FAN	2	1000 Each
30	FAN OFFICE	1	500
31	FANS	4	500 EAC H
32	FILING CABINET	1	2000
33	GOLDSTAR FRIDGE GR15IHGS	1	1000
34	HAIER MICROWAVE	1	500
35	HIGH BACK CHAIR	1	1000
36	HIGH BACK CHAIR	1	2000
37	HIGHBACK CHAIRS	7	1000 Each
38	HIGHBACK EXECUTIVE CHAIR	1	500
39	LOW BACK CHAIR	1	500
40	LOW BACK CHAIR	1	2000 EACH
41	Low back chair	2	2000 EACH
42	LOWBACK CHAIR	2	500 EACH
43	Office Chairs	10	1000 EACH
44	Office desk	1	
45	OFFICE FAN	1	500
46	OFFICE TELEPHONE	3	100 Each
47	OLIVETI CPU	1	1000
48	Reception desk	1	1000
49	ROLL BACK CHAIR	1	1000
50	SEAT EXECUTIVES	1	1000
51	SEATS	2	500 EACH
52	Steel book shelf	1	2000
53	Steel filing cabinets	2	500 EACH
54	SUMGUARD	1	3000
55	TABLES	3	4000 EACH
56	Visitor chairs	2	1000 EACH
57	VISITORS CHAIR	2	1000 Each
58	VISITORS CHAIRS	3	2000 Each
59	VISITORS CHAIRS	5	1000 EACH

60	Wooden book shelf	4	3000 EACH
61	Wooden office desk	1	5000
62	ASSORTED CHAIRS	3	1000 Each
63	ASSORTED CHAIRS	4	500 EACH
64	Assorted furniture		500
65	Assorted furniture		4000
66	Assorted furniture		1000
	NO	QUANTITY	RESERVED PRICE
1	Automobile Tyres	11	2000
2	Automobile tires	7	2000
3	PRADO HEAD LIGHT	1	3000
4	Motor vehicle clutch pads set	1	2000
	CATEGORY : MOTOR VEHICLE		
	LOT NO.13		
	DESCRIPTION	QUANTITY	RESERVED PRICE
1	Honda XL200 KMCP 174V	1	
	LOT NO.14		
1	Isuzu D- max TFS54 GKB182E	1	
	LOT NO. 15		
1	Mazda 323 GKA 854E	1	
	LOT NO.16		
1	Mazda 323 GKA 856E	1	
	LOT NO.17		
1	Mitsubishi Pajero GKZ 274	1	
	LOT NO.18		
1	Peugeot 406 GKA 623L	1	
	LOT NO. 19		
1	Peugeot 504 GKW 486	1	
	LOT NO. 20		
1	Peugeot 504 GKY 531	1	
	LOT NO.21		
1	Peugeot 504 KAE 104D	1	
	LOT NO.22		
1	Peugeot GKA 316F	1	
	LOT NO.23		

1	Toyota NZE GKA 330H	1	
	LOT NO.24		
1	Volvo S940 GKT 962	1	
	LOT NO.25		
1	Volvo S940 GKW 351	1	
	LOT NO.26		
1	Volvo S960 GKZ 997	1	
	LOT NO.27		
1	Peugot 406 GKA 453L	1	
	LOT NO 28 CATEGORY: OFFICE EQUIPMENT		
	NO	QUANTITY	RESERVED PRICE
1	Microwave	1	
2	Tracing paper	1roll	100
3	Tracing Paper 2 rolls	2rolls	200
4	ASHTON MEYERS HEATER	1	500
5	Carpet odour remover	1	
6	CUTEKITCHEN DISPENSER	1	1000
7	DISPENSER Ohms	1	1000
8	Dispenser ohms 011011482	1	1000
9	DVD	1	1000
10	ELECTRIC COOKER COIL	1	200
11	Foam cleaner	13	
12	Furniture polish	1	
13	HEAVY DUTY STAPLER	1	100
14	HEAVY DUTY STAPLER	1	100
15	LG MICROWAVE	1	1000
16	LG TV	1	500
17	MICROWAVE SAMSUNG	1	1000
18	POTRAIT PICTURE FRAMES	2	100 Each
19	RAMTOMS AIR CONDITIONER	1	5000
20	ROLL UP BANNER	9	100 Each
21	SINK BASIN	1	200
22	STAPLER LARGE	1	100
23	WATER BOTTLE	73	500 Each
24	Water Dispenser	1	1000
25	WATER DISPENSER	10	500Each
26	WATER DISPENSER (MIDEA)	1	1000
27	WATER DISPENSER ASHTON MEYERS	1	1000

SECTION III - PRICE SCHEDULE

SCHEDULE OF ITEMS AND PRICES					
CATEGORY: ICT ITEMS					
NO	DESCRIPTION	QUANTITY	RESERVED PRICE	QUOTE PRICE	TOTAL AMOUNT
	LOT NO.1				
1	Computer CPU9 (STORE1B)	29	1000 each		
2	Computer keyboard	9	3000		
3	Computer laptop	2	500		
4	CPU	1	2000		
5	CPU SAT7059768	1	1000		
6	Disk storage	7	500		
7	HP LASERJET 3005	2	2000 Each		
8	HP LASSER JET P3005DN	1	2000		
9	HP PRINTER LASERJET	1	2000		
10	Premium monitor filter	22			
11	Printer LaserJet 815	1	2000		
12	Projector screen	1			
13	Scanner	2	6000		
14	Server box	1			
15	Sharp Printer copier	1			
16	Solar battery	1			
17	Switch ethernet	3	500		
18	Telephone headset	2	2000 EACH		
19	Typewriter	1			
20	AMIGO PAPERSHREDDER 22S	1	1000		
21	APC UPS	1	500		
22	APC UPS	1	500		
23	APC UPS	1	500		
24	APC UPS	1	500		
25	APC UPS	1	500		
26	APC UPS	2	500		
27	APC UPS	2	500 Each		
28	APC UPS	5	500 Each		
29	APC UPS	5	500 Each		
30	APC UPS	6	500 Each		
31	APC UPS	1	500		
32	APC UPS	1	500		
33	APC UPS	7	500 Each		

34	APC UPS	10	100 EACH		
35	ATLAS SHRENDER	1	1000		
36	Binding machine	1	1000		
37	BINDING MACHINE	133	100 Each		
38	BPL PHONE	1	100		
39	BPL TELEPHONE	1	100		
40	BPL TELEPHONE	1	100		
41	BPL TELEPHONE	1	100		
42	BPL TELEPHONE	1	100		
43	BROTHER TYPEWRITTER	1	500		
44	CASIO CALCULATOR	1	100		
45	CASIO CALULATOR	1	100		
46	COMPAC CPQU	1	1000		
47	COMPAQ CPU	1	1000		
48	COMPAQ CPU	1	1000		
49	COMPAQ CPU	1	1000		
50	COMPAQ KEYBOARD	2	100 EACH		
51	COMPAQ MONITOR	1	500		
52	COMPAQ MONITOR	1	500		
53	COMPAQ MONITOR	1	500		
54	COMPAQ MONITOR	1	500		
55	COMPAQ MONITOR	1	500		
56	COMPAQ MONITOR	1	500		
57	COMPAQ MONITOR	1	500		
58	COPIER BROTHER MF8880DN	1	2000		
59	COPIER KYOCERA KM 2020	3	200Each		
60	COPIER PANASONIC 4530	1	5000		
61	CPU	1	500		
62	CPU	1	1000		
63	CPU DEL	1	1000		
64	CPU DEL	3	1000 EACH		
65	CPU DELL	1	1000		
66	CPU GATEWAY GPB	1	1000		
67	CPU HP	1	1000		
68	CPU HP	1	1000		
69	CPU HP	1	1000		
70	CPU HP	1	1000		
71	CPU HP	3	1000 Each		
72	CPU HP	18	1000 EACH		
73	CPU IBM	1	1000		

74	CPU LENOVO	1	1000		
75	CPU LENOVO	1	1000		
76	CPU LENOVO	3	1000 EACH		
77	CPU MONITOR	1	500		
78	CPU Olivette M3000DT555	1	500		
79	CPU SAT7059762	1	1000		
80	CURSOR UPS	1	500		
81	CURSOR UPS	1	500		
82	DEL CPU	1	1000		
83	DELL CPU	1	500		
84	DELL CPU	1	500		
85	DELL CPU	1	500		
86	DELL CPU	1	1000		
87	DELL CPU	1	1000		
88	DELL CPU	1	1000		
89	DELL CPU	1	1000		
90	DELL CPU	1	1000		
91	DELL CPU	1	1000		
92	DELL CPU	1	1000		
93	DELL CPU	10	1000 EACH		
94	DELL CPU BMR3GBX	1	1000		
95	DELL KEYBOARD	1	100		
96	DELL KEYBOARD	1	100		
97	DELL KEYBOARD	2	200 EACH		
98	DELL KEYBOARDS	1	100		
99	DELL LAPTOP	1	1000		
100	DELL LAPTOP	1	500		
101	DELL MONITOR	1	500		
102	DELL MONITOR	1	500		
103	DELL MONITOR	1	500		
104	DELL MONITOR	1	500		
105	DELL MONITOR	1	500		
106	DELL MONITOR	1	500		
107	DELL MONITOR	1	500		
108	DELL MONITOR	3	100 EACH		
109	DELL MONITOR	1	500		
110	Desktop Computer- Monitor. (STORE 1B)	26	500 Each		
111	Ecm UPS	1	500		
112	EPSON DFX8000	1	500		
113	EPSON LX 300 COLOR PRINTER	10	500 Each		

114	FAX	1	500		
115	Fax film IBM	43	500 EACH		
116	Fax machine KX-FL612	2	200 EACH		
117	FAX MACHINE PANASONIC	1	200		
118	FAX MACHINE PANSONIC	1	200		
119	FAX MACHINE PASASONIC	5	200 EACH		
120	FELOWES SHRENDER	1	500		
121	GATEWAY CPU	1	1000		
122	GF459PG03(PHOTOCOPIER)	1	500		
123	GLOBMARKS SPEAKERS	1	200		
124	Head telephone	1	100		
125	HP 3005 PRINTER	1	2000		
126	HP C4085A PRINTER	1	30,000		
127	HP CANON	1	500		
128	HP COLOR LASERJET 3700	1	1000		
129	HP COMPACT CPU	1	500		
130	HP CPU	1	1000		
131	HP CPU	1	1000		
132	HP CPU	1	1000		
133	HP CPU	1	1000		
134	HP CPU	1	1000		
135	HP CPU	1	1000		
136	HP CPU	1	1000		
137	HP CPU	1	2000		
138	HP CPU	2	1000 EACH		
139	HP CPU	1	1000		
140	HP CPU	1	1000		
141	HP CPU	1	1000		
142	HP CPU	1	1000		
143	HP CPU	1	2000		
144	HP CPU CZC8233DL2	1	2000		
145	HP CPU CZC95126GV	10	1000 EACH		
146	HP DELL	1	2000		
147	HP DESKJET F2483 SCANNER	1	100		
148	HP KEYBOARD	1	100		
149	HP KEYBOARD	1	100		
150	HP KEYBOARD	1	100		
151	HP KEYBOARD	1	100		
152	HP KEYBOARD	1	100		
153	HP KEYBOARD	3	100 EACH		

154	HP KEYBOARD	1	100		
155	HP KEYBOARD	2	100 EACH		
156	HP KEYBOARD	1	2000		
157	HP LASER 2420	1	2000		
158	HP LASER JET	1	2000		
159	HP LASER JET	3	2000 EACH		
160	HP LASER JET	1	1000		
161	HP LASER JET	3	1000 EACH		
162	HP LASER JET 2055	1	2000		
163	HP LASER JET P3015	1	2000		
164	HP LASERJET	1	1000		
165	HP LASERJET 1200 PRINTER	1	2000		
166	HP LASERJET 1320	1	2000		
167	HP LASERJET 2200D	3	2000 Each		
168	HP LASERJET 2420	2	2000 Each		
169	HP LASERJET 2420D	1	2000		
170	HP LASERJET 2600	1	2000		
171	HP LASERJET 2605DN	2	2000 EACH		
172	HP LaserJet 3005DN	1	30,000		
173	HP LASERJET 3005DN PRINTER	10	2000 Each		
174	HP LASERJET 3005P	1	1000		
175	HP LASERJET 4100/4200	1	1000		
176	HP LASERJET 4250 den	1	1000		
177	HP LASERJET 4250DTN PRINTER	1	1000		
178	HP LASERJET 7400 SCANNER	1	25,000		
179	Hp LaserJet color 3800DN	1	2000		
180	HP LaserJet color printer	1	2000		
181	HP LASERJET CP2025	1	2000		
182	HP LASERJET M2727 SCANNER COPIER	1	2000		
183	HP LASERJET P3005	1	2000		
184	HP LASERJET P3005d	1	2000		
185	HP LASERJET P3005d PRINTER	1	2000		
186	HP LASERJET P3005dn	1	2000		
187	HP LASERJET P3005dN	3	2000 Each		
188	HP LASERJET P300SD	1	1000		
189	HP LASERJET P300SDN	1	2000		
190	HP LASERJET P3015	1	2000		
191	HP LASERJET PRINTER	1	2000		
192	HP LASERJET PRINTER 1100	1	2000		

193	HP LASERJET PRINTER 1200	1	2000		
194	HP LASERJET PRINTER 1300	1	500		
195	HP LASERJET PRINTER P3005D	1	2000		
196	HP LASERJET 2420 PRINTER	1	2000		
197	HP LASERJET 4100N	1	2000		
198	HP LASERJET CP2025	1	2000		
199	HP LJ 2420	1	2000		
200	HP LJ1320	1	500		
201	HP MONITOR	1	500		
202	HP MONITOR	1	500		
203	HP MONITOR	1	500		
204	HP MONITOR	1	500		
205	HP MONITOR	1	500		
206	HP MONITOR	1	500		
207	HP MONITOR	1	500		
208	HP MONITOR	1	500		
209	HP MONITOR	2	500 EACH		
210	HP MONITOR	3	500 EACH		
211	HP MONITOR	4	500 EACH		
212	HP MONITOR	4	1000 EACH		
213	HP MONITOR	10	500 EACH		
214	HP MONITOR	1	500		
215	HP MONITOR 1530	1	500		
216	HP MONITOR 7500	1	500		
217	HP OFFICEJET PRINTER K80	5	1000 EACH		
218	HP PRINTER	1	2000		
219	HP PRINTER CNKIF11938	1	2000		
220	HP PRINTER COPIER M2727	2	2000 EACH		
221	HP PRINTER LASER JET	1	1000		
222	HP SCAN JET 5690	1	500		
223	HP SCANAJET	1	500		
224	HP SCANJET	1	1000		
225	HP SCANJET	1	2000		
226	HP SCANNER (LASERJET) 5300	1	200		
227	HP SCANNER SCANJET 3400	1	1000		
228	HPU CPU	1	500		
229	IBM MONITOR	1	2000		
230	JET 5590 SCANNER HP	1	500		
231	KELONG UPS	1	500		
232	KELONG UPS	1	500		

233	KEYBOARD	1	100		
234	KEYBOARD COMPATIBLE	1	100		
235	KEYBOARD DELL	1	100		
236	KEYBOARD HP	1	100		
237	KEYBOARD HP	1	100		
238	Keyboard IBM	10	100 EACH		
239	KEYBOARDS	6	100 Each		
240	KEYBOARDS HP	1	500		
241	KEYLONG UPS	1	10000		
242	KYOCERA	1	10000		
243	KYOCERA KM-2020 PHOTOCOPIER	1	10000		
244	KYOCERA KM3050 PRINTER	1	7000		
245	KYOCERA PRINTER/PHOTOCOPIER	1	1000		
246	LAPTOP HP	1	2000		
247	LASER HP	1	2000		
248	LASERJET 5200 dtn HP	1	2000		
249	LASERJET PRINTER 4100	1	2000		
250	LASERJET PRINTER 4100	1	500		
251	LENOVO MONITOR	1	500		
252	LEXMAK PRINTER	1	2000		
253	LEXMARK	1	500		
254	LEXMARK PRINTER	1	2000		
255	LEXMARK PRINTER	4	2000 Each		
256	LEXMARK TYPEWRITTER	1	500		
257	LEXMAX	1	500		
258	LEXMAX	1	2000		
259	MERIDIAN PHONE	1	100		
260	MERIDIAN PHONES	6	100 Each		
261	MERIDIAN TELEPHONE	1	100		
262	MERIDIAN TELEPHONE	1	100		
263	MERIDIAN TELEPHONE	1	100		
264	MERIDIAN TELEPHONE	1	100		
265	MONITOR	2	500 Each		
266	MONITOR	1	500 Each		
267	Monitor	1	500		
268	MONITOR DELL	1	500		
269	MONITOR DELL	2	500 EACH		
270	MONITOR HPL	1	500		
271	MONITOR LENOVO	3	500 EACH		

272	Monitor Olivetti s/no. 7521261	1	500		
273	NOTEL TELEPHONE	1	100		
274	OFFICE TELEPHONE	3	100 Each		
275	OLIVETI CPU	1	1000		
276	OLIVETI MONITOR	1	500		
277	OLIVETI MONITOR	1	500		
278	OPERATOR CONSOLE	2	500 EACH		
279	OPERATOR CONSOLE	2	500 EACH		
280	PABX POWER BACK UP	2	500 EACH		
281	PABX SYSTEM	1	1000		
282	PANASONIC FAX 2025	1	2000		
283	PANASONIC FAX MACHINE	1	200		
284	PANASONIC FAX MACHINE	1	2000		
285	PANASONIC FAX MULTIFUNCTIONAL	1	2000		
286	PANASONIC MULTIFUNCTIONAL KFXLB 802	1	2000		
287	PANASONIC PHONE	1	100		
288	PANASONIC PHONE	1	100		
289	PANASONIC PHONE	1	100		
290	PANASONIC PHONE	1	100		
291	PANASONIC PHONE	1	100		
292	PANASONIC PHONE	1	100		
293	PANASONIC PHONE	1	100		
294	PANASONIC PHONE	1	100		
295	PANASONIC PHONE	2	100 EACH		
296	PANASONIC PHONE	4	100 EACH		
297	PANASONIC PHONE	1	100		
298	PANASONIC PHONE	1	100 Each		
299	PANASONIC PHONES	6	100 Each		
300	PANASONIC TELEPHONE	5	100 Each		
301	PANASONIC TELEPHONE	1	100		
302	PANASONIC TELEPHONE	1	100		
303	PANASONIC TELEPHONE	1	100		
304	PANASONIC TELEPHONE	1	1000		
305	PANASONIC TELEPHONE	2	100 EACH		
306	PANASONIC TELEPHONE	2	100 EACH		
307	PANASONIC TELEPHONE	2	100 Each		
308	PANASONIC TELEPHONE	2	100 Each		
309	PANASONIC TELEPHONE	2	100 Each		
310	PANASONIC TELEPHONE	3	100 EACH		

311	PANASONIC TELEPHONE	7	100 Each		
312	PANASONIC TELEPHONE	1	100		
313	PANASONIC TELEPHONE	2	100 Each		
314	PANASONIC TELEPHONE	4	100 Each		
315	PAPER PUNCH	1	100		
316	PAPER SHRENDER	1	500		
317	PAPER SHRENDER	3	500 EACH		
318	Photocopier Ricon Aficio 1027	1	5000		
319	PHOTOCOPY KYOCERA KM 3040	1	7000		
320	PHOTOPIER KYOCERA KM 2560	1	5000		
321	PIFCO FAN	1	500		
322	PRINTER	1	2000		
323	PRINTER (LASER JET)	1	2000		
324	Printer Dell 1110	1	500		
325	Printer hp cnfw71p50y	1	1000		
326	Printer hp cnkjr74029	1	1000		
327	PRINTER HP LASERJET 2500	1	2000		
328	PRINTER HP LASSER JET 2025	1	2000		
329	PRINTER HP P3005DN	1	2000		
330	PRINTER KYOCERA	1	7000		
331	PRINTER LASER JET	3	2000 EACH		
332	PRINTER LASER JET	1	2000		
333	PRINTER LASERJET 5	1	2000		
334	PRINTER LASERJET P3005D	1	2000		
335	PRINTER LESERJET	1	2000		
336	PRINTER LEXMAX	1	2000		
337	PRINTER MBM	1	2000		
338	PRINTER -NASHUATEC 3718	1	2000		
339	PRINTER PANASONIC KX- P1080i	2	3000 EACH		
340	PRINTER SCANNER EPSON	1	500		
341	RAMTOMS AIR CONDITIONER	1	5000		
342	REXEL SHREDDER P180CD	1	1000		
343	REXEL SHRENDER	1	500		
344	ROUTER HPTLINK WIRELESS	1	1000		
345	SANYO FAN	1	500		
346	SCANJET 5590	1	1000		
347	SCANNER	1	1000		
348	SCIENTIFIC CALCULATER	1	100		
349	SERVER	3	10,000 Each		
350	SERVER IBM	1	10,000		

351	SHARP FAX MACHINE	1	200		
352	SHREDDER ATLAS	1	500		
353	Shredder personal 10225	1	500		
354	Shredder-fellows	1	500		
355	SIDE STAND	1	500		
356	SIEMENS PHONE	1	100		
357	SOFT KEYBOARD	1	100		
358	SONTY TV	1	500		
359	SONY DVD WITH A REMOTE AND A SPEAKER	1	2000		
360	Sony projector	1	15,000		
361	SONY SPEAKER SYSTEM	1	200		
362	SONY TV	1	500		
363	SONY TV	1	500		
364	TELEPHONE HEAD	1	100		
365	TELEPHONE HEADS	1	3000		
366	TELEPHONE HEADS	3	100		
367	Telephone headset	17	100 Each		
368	TELEPHONE NORTEL	1	100		
369	TELEPHONE PANASONIC	1	100		
370	TRIPPLE LITE UPS	1	500		
371	TRIPPLE LITE UPS	1	500		
372	TV cards	9	100 EACH		
373	TYPE WRITER	1	100		
374	TYPE WRITER	1	500		
375	TYPE WRITER	2	500 EACH		
376	TYPE WRITER EPSON	1	500		
377	TYPE WRITER EPSON	2	500 EACH		
378	TYPE WRITER IBEM	1	1000		
379	UNITY PHONE	1	100		
380	UPS	1	500		
381	UPS	1	500		
382	UPS	10	1000 Each		
383	UPS	1	500		
384	UPS	1	500		
385	UPS 550VA	1	500		
386	UPS APC	1	500		
387	UPS APC	1	500		
388	UPS APC	1	500		
389	UPS APC	1	500		

390	UPS APC	1	500		
391	UPS APC	1	500		
392	UPS APC	1	500		
393	UPS APC	1	500		
394	UPS APC	1	500		
395	UPS APC	1	500		
396	UPS APC	1	500		
397	UPS APC	1	500		
398	UPS APC	1	500		
399	UPS APC	1	500		
400	UPS APC	1	500		
401	UPS APC	1	500		
402	UPS APC	1	500		
403	UPS APC	1	500		
404	UPS APC	1	500 EACH		
405	UPS APC	2	500 EACH		
406	UPS APC	2	500 EACH		
407	UPS APC	3	500 EACH		
408	UPS APC	3	500 EACH		
409	UPS APC	8	500 EACH		
410	UPS APC SMART	1	500		
411	UPS APS	1	500		
412	UPS APS	3	500 EACH		
413	UPS APS	1	500		
414	Ups battery jb0835007936	1	500		
415	UPS CURSOR	1	500		
416	UPS DCM	1	500		
417	UPS KELONG	1	500		
418	UPS KELONG	1	500		
419	UPS(APC)	1	500		
	CATEGORY: FURNITURE				
	NO	QUANTITY	RESERVED PRICE	QUOTE PRICE	TOTAL AMOUNT
	LOT NO.2				
1	ASSORTED CHAIRS LECTURER 1	Numerous	150,000		
	LOT NO.3				
1	ASSORTED SEAT & ACCESSORIES LECTURER2	Numerous	50,000		
	LOT NO.4				

1	ASSORTED FURNITURE LECTURE 4	Numerous	20,000		
	LOT NO.5				
1	WOODEN COUNTER	1	3,000		
	LOT NO.6				
1	ASSORTED FURNITURE &ELECTRONIC ACCESSORIES (mabati store1)	Numerous	25,000		
	LOT NO.7				
1	ASSORTED FURNITURE(mabati store2)	Numerous	30,000		
	LOT NO. 8				
1	ASSORTED FURNITURE(mabati store3)	Numerous	30,000		
	LOT NO.9				
1	ASSORTED FURNITURE(mabati store4)	Numerous	15,000		
	LOT NO. 10				
1	ASSORTED FURNITURE(mabati store5)	Numerous	6,000		
	LOT NO. 11				
1	5-seater sofa	1			
2	Coat hanger	1	500		
3	Coat hanger	1			
4	Coffee table	1			
5	Executive desk	1	2000		
6	Low back chair	1	2000		
7	Steel filing cabinet	1			
8	Steel filing cabinet	1			
9	Steel filing cabinet drawer.	1	100		
10	Visitor chair	2	500 EACH		
11	Wall clock. (KBT).	1	500		
12	ARM CHAIR	2	500 EACH		
13	ARM CHAIR	2	500 EACH		
14	ARM CHAIR	2	1000 EACH		
15	ARM CHAIR	3	500 EACH		
16	ARM CHAIR	4	1000 Each		
17	ARM CHAIR	1	500		
18	ARMCHAIR	2	100		
19	BOARD ROOM CHAIR	3	1000		
20	COAT HANGER	1	100		
21	COAT HANGER	1	100		
22	COAT HANGER	1	100		

23	COAT HANGER	1	100		
24	COAT HANGER	2	100 EACH		
25	COAT HUNGER	3	100 Each		
26	EXECUTIVE ARM CHAIR	2	2000 EACH		
27	EXECUTIVE CHAIR	1	2000		
28	EXECUTIVE CHAIRS	2	2000 EACH		
29	FAN	2	1000 Each		
30	FAN OFFICE	1	500		
31	FANS	4	500 EAC H		
32	FILING CABINET	1	2000		
33	GOLDSTAR FRIDGE GR151HGS	1	1000		
34	HAIER MICROWAVE	1	500		
35	HIGH BACK CHAIR	1	1000		
36	HIGH BACK CHAIR	1	2000		
37	HIGHBACK CHAIRS	7	1000 Each		
38	HIGHBACK EXECUTIVE CHAIR	1	500		
39	LOW BACK CHAIR	1	500		
40	LOW BACK CHAIR	1	2000 EACH		
41	Low back chair	2	2000 EACH		
42	LOWBACK CHAIR	2	500 EACH		
43	Office Chairs	10	1000 EACH		
44	Office desk	1			
45	OFFICE FAN	1	500		
46	OFFICE TELEPHONE	3	100 Each		
47	OLIVETI CPU	1	1000		
48	Reception desk	1	1000		
49	ROLL BACK CHAIR	1	1000		
50	SEAT EXECUTIVES	1	1000		
51	SEATS	2	500 EACH		
52	Steel book shelf	1	2000		
53	Steel filing cabinets	2	500 EACH		
54	SUMGUARD	1	3000		
55	TABLES	3	4000 EACH		
56	Visitor chairs	2	1000 EACH		
57	VISITORS CHAIR	2	1000 Each		
58	VISITORS CHAIRS	3	2000 Each		
59	VISITORS CHAIRS	5	1000 EACH		
60	Wooden book shelf	4	3000 EACH		
61	Wooden office desk	1	5000		
62	ASSORTED CHAIRS	3	1000 Each		

63	ASSORTED CHAIRS	4	500 EACH		
64	Assorted furniture		500		
65	Assorted furniture		4000		
66	Assorted furniture		1000		
CATEGORY: SPARE PARTS					
	LOT NO.12				
	NO	QUANTITY	RESERVED PRICE	QUOTE PRICE	TOTAL AMOUNT
1	Automobile Tyres	11	2000		
2	Automobile tires	7	2000		
3	PRADO HEAD LIGHT	1	3000		
4	Motor vehicle clutch pads set	1	2000		
	CATEGORY : MOTOR VEHICLE				
	LOT NO.13				
	DESCRIPTION	QUANTITY	RESERVED PRICE	QUOTE PRICE	TOTAL AMOUNT
1	Honda XL200 KMCP 174V	1			
	LOT NO.14				
1	Isuzu D- max TFS54 GKB182E	1			
	LOT NO. 15				
1	Mazda 323 GKA 854E	1			
	LOT NO.16				
1	Mazda 323 GKA 856E	1			
	LOT NO.17				
1	Mitsubishi Pajero GKZ 274	1			
	LOT NO.18				
1	Peugeot 406 GKA 623L	1			
	LOT NO. 19				
1	Peugeot 504 GKW 486	1			
	LOT NO. 20				
1	Peugeot 504 GKY 531	1			
	LOT NO.21				
1	Peugeot 504 KAE 104D	1			
	LOT NO.22				
1	Peugeot GKA 316F	1			
	LOT NO.23				
1	Toyota NZE GKA 330H	1			
	LOT NO.24				

1	Volvo S940 GKT 962	1			
	LOT NO.25				
1	Volvo S940 GKW 351	1			
	LOT NO.26				
1	Volvo S960 GKZ 997	1			
	LOT NO.27				
1	Peugot 406 GKA 453L	1			
	LOT NO 28 CATEGORY: OFFICE EQUIPMENT				
	NO	QUANTITY	RESERVED PRICE	QUOTE PRICE	TOTAL AMOUNT
1	Microwave	1			
2	Tracing paper	1roll	100		
3	Tracing Paper 2 rolls	2rolls	200		
4	ASHTON MEYERS HEATER	1	500		
5	Carpet odour remover	1			
6	CUTEKITCHEN DISPENSER	1	1000		
7	DISPENSER Ohms	1	1000		
8	Dispenser ohms 011011482	1	1000		
9	DVD	1	1000		
10	ELECTRIC COOKER COIL	1	200		
11	Foam cleaner	13			
12	Furniture polish	1			
13	HEAVY DUTY STAPLER	1	100		
14	HEAVY DUTY STAPLER	1	100		
15	LG MICROWAVE	1	1000		
16	LG TV	1	500		
17	MICROWAVE SAMSUNG	1	1000		
18	POTRAIT PICTURE FRAMES	2	100 Each		
19	RAMTOMS AIR CONDITIONER	1	5000		
20	ROLL UP BANNER	9	100 Each		
21	SINK BASIN	1	200		
22	STAPLER LARGE	1	100		
23	WATER BOTTLE	73	500 Each		
24	Water Dispenser	1	1000		
25	WATER DISPENSER	10	500Each		
26	WATER DISPENSER (MIDEA)	1	1000		
27	WATER DISPENSER ASHTON MEYERS	1	1000		

Viewing of the items will be at

Department of Weights & Measures
Weights & Measures Building, South C
Popo Road, Off Mombasa Road
P.O.Box,30430-00100
Nairobi, Kenya.

Authorized Official
Na me	Signature Date

The Deposit(s) have been made to the Account as detailed below (details to be completed by the Procuring Entity).

Name of Account Holder_____

Name of the Bank_____

_____Branch Name_____

and City_____

Account Number_____

Code SWIFT_____

Sort code _____

Banking correspondent (If any) _____

Name of Tenderer_____

Name of Authorized official_____

Signature_____

Date _____

SECTION IV - CONDITIONS OF TENDER

- 1.1 A tenderer may tender for each lot and may tender for as many items or lots she/she wishes.
- 1.2 A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.
- 1.3 Tenderers who will be awarded contracts will be required to pay for the items after 14 days and not later than 21 days. Failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.
- 1.4 Tenderers who will not be awarded contracts will be refunded the deposits within fourteen (14) days after notification of the communication of the contract awards.
- 1.5 Tenderers will be required to collect the items they have paid for within fourteen (14) days after making the payment, failure to which storage charges will be charged as indicated in the appendix to Conditions of Tender.
- 1.6 The Procuring Entity will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the Procuring Entity.

APPENDIX (SECTION IV) - CONDITIONS OF TENDER

The following information for sale of boarded items shall complement, supplement, or amend, the provisions of the conditions of the tender. Whenever there is a conflict between the provisions of the conditions of tender and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the conditions of tender.

Conditions of tender reference	Particulars of the Appendix to Conditions of tender
4.3	Tenderers who will be awarded the tender will be required to pay for the items within 14 days from the date of receipt of letter of notification of award.
4.4	Tenderers are required to collect the items they have paid for within 7 days after making payment failure to which storage charges will be Kshs 1000.00 per day to a maximum of 21 days failure to which the agreement will be cancelled without further advise and the tenderer shall lose any advance deposits

SECTION IV - STANDARD FORMS

Note on Standard Forms

The form of tender, the confidential business questionnaire form and the tender deposit commitment declaration form must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

Form of Tender

Date:.....

Tender No.....

To:

.....

.....

.....

.....

[Name and address of

Procuring Entity] Gentlemen and/or

Ladies:

1. Having examined the tender documents including addenda and having examined the items on sale, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of [total tender amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Items and Prices attached here with and made part of this Tender.
2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.
3. We agree to adhere by the tender price for a period of...[number] days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. We understand that you are not bound to accept the highest or any tender that you may receive.

Dated this _____ day of _____ 20_____

[Signature]

[In the capacity of]

Duly authorized to sign tender for and on behalf of _____

Confidential Business Questionnaire Form

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form.

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2(c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1 – General

Business

Name.....

Location of business Premises

No..... Street/Road.....Postal Address Plot Tel

No.....Nature of

business..... Current License Trade

No.....Expiring date.....

Maximum value of business which you can handle at any one time Kenya shillings..... (In words).....

Name of your Bankers Branch

.....

Part 2 (a) – Sole Proprietor or Individual

Your Name in full Age

.....

Nationality Country of origin

.....

Citizenship details (*ID and or Passport Number*).....

Name.....and signature.....

Part 2 (b) Partnership

Given details of partners as follows:

Name	Nationality	Citizenship Details	Shares
1.			
2.			
3.			

[Name, Designation and Signature of Tenders Representative in the Company]

Name.....

Designation.....

Signature and Company stamp or

Seal.....

Part 2 (c) - Registered Company (Private or Public)

State the nominal and issued capital of company - Nominal Kshs.....
- Issued Kshs.....

Given details of all directors as follows:

Name	Nationality	Citizenship Details	Shares
1.			
2.			
3.			
4.			
5.ETC.			

[Name, Designation and Signature of Tenders Representative in the Company]

Name

.....

Designation

.....

Signature and Company stamp or

Seal.....

Date

6. Tender deposit commitment Declaration Form

Tender No.

(As per tender documents)

As indicated in the schedule of items and prices, we do confirm that we have put deposits for the items tendered for as supported by the attached copies of receipts as follows:-

ITEM No. or Lot No.	Item Description	Depo sit (Ksh s.)	Receipt No. and Date
1			
2			
3			
4			
5			

Authorizing Official _____
(Name)

Designation _____

(Signature)

(Date)

SELF-DECLARATION FORMS

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,....., of Post Office Box being a resident of
..... in the Republic of do hereby make a
statement as follows:-

1. THAT I am the Company Secretary/Chief Executive/Managing Director/Principal Officer/Director of (Insert name of the Company) who is a Bidder in respect of **Tender No.** for..... (Insert tender title/description) for.....
(Insert name of the Procuring entity) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....

.....

..... (Title)

) (Date)

(Signature

Bidder's Official Stamp

FORM SD2

SELF-DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I,of P. O. Box being a resident
of.....
..... in the Republic of do hereby make a statement as follows:-

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director
of.....
..... (*Insert name of the Company*) who is a Bidder in respect of **Tender No.** for
..... (*Insert tender title/description*) for (*Insert name of the Procuring entity*)
and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents/subcontractors will not engage in any corrupt or
fraudulent practice and has not been requested to pay any inducement to any member of the Board,
Management, Staff and/or employees and/or agents of... (*insert name of the Procuring
entity*)
which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement
to any member of the Board, Management, Staff and/or employees and/or agents of
.....(*name of the procuring entity*).
4. THAT the aforesaid Bidder will not engage/has not engaged in any corrosive practice with other
bidders participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....

.....

..... (Title)

) (Date)

(Signature

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*)... declare that I have read

and

fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal Activities in Kenya and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....
...

Office address.....Telephone.....

E-mail.....

Name of the Firm/Company.....

Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name.....

Sign..... Date.....

LETTER OF NOTIFICATION OF AWARD

[Letter head paper of the Procuring Entity] [Date]

To: [name and address of the Contractor] This is to notify you that your Tender dated [date] for the purchase of the items and at prices listed on the table below is here by accepted by... (Name of Procuring Entity).

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				

Authorized

Signature:.....

Name and Title of

Signatory:.....

Name of Procuring Entity.....

LETTER OF NOTIFICATION OF AWARD

[Letter head paper of the Procuring Entity] [Date]

To: [name and address of the Contractor] This is to notify you that your Tender dated [date] for the purchase of the items and at prices listed on the table below is here by accepted by... (Name of Procuring Entity).

Please acknowledge receipt of this letter of notification by signing the attached copy and returning it to us within 14 days of the issue of the notification to signify your acceptance of this award. Your signing the attached copy will constitute a contract between us and yourselves for sale of the said items.

On signature of the copy of the letter of notification, you are required to pay the balance of the tender price within 14 days and collect the items.

In connection with this award, you may contact the Officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

OFFERED ITEMS AND PRICES

1	2	4	5	6
Item No.	Description of Item	Total Quantity	Unit price	Offered Price
1				
2				
3				
4				
TOTAL PRICE OF ALL ITEMS				

Authorized

Signature:.....

Name and Title of

Signatory:.....

Name of Procuring

Entity.....

REQUEST FOR REVIEW

FORM FOR

REVIEW(r.203(1))

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN

.....APPLICANT

AND

.....RESPONDENT (Procuring Entity)

Request for review of the decision of the..... (Name of the Procuring Entity of
.....dated the...day of20... in the matter of Tender
No.....of20.... for (Tender description).

REQUEST FOR REVIEW

I/We... ,the above named Applicant(s), of address: Physical
address.....P. O. Box No..... Tel. No.....Email , hereby
request the Public Procurement Administrative Review Board to review the
whole/part of the above mentioned decision on the following grounds , namely:

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders
that: 1.

- 2.

SIGNED(Applicant) Dated on.....day of/...20.....

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative
Review Board on.....day of20.....

SIGNED

Board Secretary.....

SUPPLIER INFORMATION REQUEST FORM



MINISTRY OF INDUSTRIALIZATION TRADE AND ENTERPRISE DEVELOPMENT
STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT
P.O BOX 30430-00100
NAIROBI.

Part 1 Business Details

KRA PIN NUMBER:

KRA EMAIL:

BUSINESS NUMBER:

PIN VALIDITY:

BUSINESS OWNER:

PIN OWNER:

PIN STATUS:

VAT REGISTERED:

TAX COMPLIANCE NUMBER:

TELEPHONE NUMBER:

Part 2 Business Registry Details

BUSINESS NUMBER:

SUPPLIER NAME:

SUPPLIER TEL NO:.....SUPPLIER EMAIL ADDRESS:.....

POSTAL ADDRESS:

POSTAL CODE:.....

DATE REGISTERED:

BUSINESS TYPE.....

