



REPUBLIC OF KENYA

MINISTRY OF INDUSTRIALIZATION, TRADE AND ENTERPRISE DEVELOPMENT STATE DEPARTMENT FOR TRADE & ENTERPRISE DEVELOPMENT

OPEN TENDER NOTICE

EXPRESSION OF INTEREST (EOI) FOR THE LEASING AND OPERATION OF THE RESTAURANT AND HOSTEL BUSINESS (ACCOMMODATION WING) ON LR.209/67/5 KENYA INSTITUTE OF TRADE AND ENTERPRISE DEVELOPMENT (KITED) BUILDING PARKLANDS

The Ministry of Industrialization, Trade and Enterprise Development, State Department for Trade and Enterprise Development invites Expression of Interest (EOI) from reputable and experienced hoteliers to lease/ renting out restaurant and Hostel Business (Accommodation Wing) of the upcoming Trade Centre- Kenya Institute of Trade and Enterprise Development Building (KITED) located along Ojijo Road in Parklands, Nairobi.

Prospective and eligible firms are invited to express interest in leasing / renting out restaurant with a fully furnished kitchen and Hostel Business (Accommodation Wing) which is 40 rooms fully furnished ready for occupancy as-is. A lease will be awarded to furnish, brand and operate the Hostel Business (Accommodation Wing) and restaurant within a period of not more than **three months (3)** of lease signing.

General terms of site use are as below:

1. The lease period will be for an initial **Five (5) years** renewable subject to satisfactory performance.
2. The successful lessee will manage the facility in accordance with Hotel Management best practices.
3. Eligible operators will be expected to provide proof of their capability and experience in operating similar hotel facilities. Suitable firms will be shortlisted on the basis of the written EOI submitted to State Department for Trade and Enterprise Development. Eligible operators will also include a consortium or a joint venture where one partner must be an experienced hotel operator
4. A Compulsory Pre-Bid Conference is scheduled for **Tuesday, 27th September 2022 at 10.00AM in Kenya Institute of Trade and Enterprise Development (KITED)** located at the Ojijo Road in Parklands', Nairobi City County and a site visit will be conducted immediately thereafter.
5. This document contains guidelines for submission of expressions of interest (EOI) and can be viewed or downloaded from our website www.trade.go.ke or from the Public

Procurement Information portal www.tenders.go.ke. Request for clarifications and enquiries by interested participants should be in writing through email addresses: ps@trade.go.ke and procurement@trade.go.ke copy to proc.statedepartmentoftrade@gmail.com.

6. All clarifications and/or amendments will be published in the above websites and participants are required to check for any addendums or amendments in the course of the bidding period prior to the closing date.
7. After evaluation of the EOI, short listed operators will be invited to submit detailed technical and financial proposal(s) (RFP) in a format to be provided.
8. Completed EOI documents shall be placed in a sealed envelope clearly marked “EOI TO LEASE AND OPERATE THE RESTAURANT AND HOSTEL BUSINESS (ACCOMMODATION WING), EOI REF No. MOITED/SDT&ED/EOI/01/2022-2023” and a warning clearly marked “DO NOT OPEN UNLESS IN THE PRESENCE OF THE TENDER OPENING COMMITTEE.” The EOI addressed to the Principal Secretary, State Department for Trade and Enterprise Development shall be deposited into the Tender Box located at the State Department for Trade and Enterprise Development Headquarters offices at Telposta Towers 17th Floor Main Reception **not later than 11:00 Am on Friday, 7th October, 2022.**
9. Returned EOI documents will be opened immediately thereafter in the presence of bidders and/or their representatives who choose to attend.
10. Following an evaluation of the Expressions of Interest, shortlisted operators will be invited to submit detailed technical and financial proposal(s) (RFP) in a format to be provided.
11. Selection of a firm to be awarded the lease will be in accordance with guidelines set out in the Public Procurement and Asset Disposal Act, 2015. The State Department reserves the right to accept or reject any EOI in whole or in part and is not bound to give reasons for its decision or bind itself to any supplier.

PRINCIPAL SECRETARY

STATE DEPARTMENT FOR TRADE AND ENTERPRISE DEVELOPMENT